BEFORE AND AFTER SCHOOL CARE

Hours of Operation: Regular School Days (no After Care available on half days)
7:00am-8:00am & 3:30pm-5:30pm

Service Fee: * $9.00 per hour
$2.25 per quarter hour or portion of quarter hour
* $5.00 per quarter hour or portion of quarter hour after 5:30pm

Location of Program: Library (Bldg. B, Elem./Office bldg., subject to change)
All grade levels

Procedures:
1. Any student arriving before 8:00am or staying on school premises after 3:45pm,
   unless in a supervised school-sponsored program, will be placed in the Before and
   After School Care program. (MS/HS students included)
2. Parent must sign in their ES and MS children for Before Care and sign out their
   ES and MS children for After Care. High school children can sign themselves in
   and out.
3. Program Supervisor will monitor students activities suited for location of the program.
4. The gym is off-limits unless special permission is granted by the Program
   Supervisor.

Billing:
1. Before and After School Service fees will be invoiced through FACTS on a monthly
   basis and will be due on the date indicated.
2. The late fee will be $10.00 (30 days late) and $20.00 (60 days late).
3. Non-payment after 60 days will result in termination of services.

Please call, fax, or email the information below to the school.
Phone: 301-663-8418       Email: bstone@newlifecs.org       Fax: 301-698-1583

I plan to use Before and After School Care Services for this school year: 2017-2018

<table>
<thead>
<tr>
<th>Names of Children</th>
<th>Grade</th>
<th>Hours</th>
<th>Days of Service (Circle Days)</th>
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