

NEW LIFE CHRISTIAN SCHOOL POSITION POSTING

DIRECTOR OF DEVELOPMENT

School: New Life Christian School is an independent, interdenominational Christian day school dedicated to offering outstanding spiritual, educational, and extra-curricular programs. New Life Christian School offers educational programs with high academic standards for students in grades K-12. The school partners with the parents in working to create an environment where students are taught of their world through the filter of God's Word. In that arena, seeds are being sown for each child to reach toward the goal of excellence, not perfection. Training and nurturing their minds, their hearts, and their spirits in Godly ways produces mature students and leaders with an eternal perspective.

Position: Director of Development (Full-Time)

Job Description: The Director of Development provides leadership, direction, and oversight for a comprehensive plan for institutional advancement. Institutional development and advancement covers a broad set of activities including the solicitation of annual financial donations, organizing and directing special financial campaigns, grant writing, promotion and public relations supportive to these activities, and improving the financial position of the school.

Qualifications: Four year degree; Familiar with school environment; Experience and history of success in directing fund raising events, sales, marketing, or promotions; Excellent written and oral communication skills; Proficient in use of Microsoft Office Suite/Publisher; Highly organized, detail-oriented, event planner with excellent people skills; and works well in a team.

Salary: Contract based on experience and qualification.

Application: Interested persons should apply to:

Jason Burrell, Headmaster
New Life Christian School
5909 Jefferson Pike
Frederick, MD 21703
Phone: 301-663-8418
Fax: 301-698-1583
jburrell@newlifecs.org

Deadline for Application: February 10, 2012