



New Life Christian School Preschool Teacher's Assistant Job Description

Role and Responsibilities

New Life Christian School is looking for a preschool teacher's assistant. The preschool assistant will assist the teacher in helping students learn positive attitudes, skills and subject matter that will contribute to their academic, physical, social, spiritual, and emotional development.

Required Spiritual Qualities

- Acknowledge Christ as Savior and seek to live life as His disciple
- Believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God-our standard for faith and practice
- Believe and actively support the school's statement of faith (attached)
- Be a Christian role model in attitude, speech, and actions towards others (Luke 6:40). This includes being committed to God's biblical standards for sexual conduct
- Actively participate in a local Bible-believing church

Required Professional Qualities

- Possess a high school diploma or GED equivalent
- Prior job experience working with young children
- Maintain a current background check
- Current CPR and first aid certification

Academic Leadership

- Assist the preschool teacher carry out the lesson plans, which should reflect the program's curriculum and Christian values and standards
- Responsible for assisting with the daily execution of all classroom and outdoor activities
- Give full attention to the class, and be responsible for the safety and well-being of the children
- Guide children in washing their hands and face during the day

Professional Leadership

- Attend morning devotions, staff meetings and training programs as deemed necessary by the preschool director
- Help lead indoor and outdoor activities that are planned by the preschool teacher
- Help the preschool teacher conduct required emergency safety drills in coordination with school leadership

Other Responsibilities

- Assist in maintaining a clean, attractive, and well-ordered classroom
- Perform routine first aid, and seek assistance for non-routine illnesses and injuries
- Assist the preschool teacher with the end-of-year school closing process, such as the organizing of materials and supplies, inventory of equipment and supplies, and upkeep of equipment

In order to be considered for a position, we require a completed application form, which can be found on our website: <https://www.newlifecs.org/about/employment-opportunities/>