

<b>JOB TITLE</b>	<b>Performing Arts Director</b>
<b>REPORTS TO</b>	Principal
<b>UNIT</b>	Faculty
<b>CLASSIFICATION</b>	Full-time
<b>SUPERVISES</b>	Students

**Mission:** To develop Christian world-changers who are rooted in faith, committed to service, and dedicated to academic excellence.

### **Position Summary**

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The Performing Arts Director oversees and leads the school’s performing arts program, including drama, music, and dance, in alignment with Christian values and the school’s mission. This individual will create, direct, and manage performances, mentor students, and collaborate with staff and parents to cultivate an inspiring and nurturing environment. The Performing Arts Director will model and encourage a Christ-centered approach to creative expression and collaboration. This teaching position will require one additional enrichment class based on class needs each school year.

### **Required Professional Qualities:**

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The Performing Arts Director is expected to:

- Hold a bachelor’s degree in education from an accredited post-secondary institution.
- Hold an ACSI certificate or be willing to participate in a program to complete the requirements for certification in a specified period.
- Hold and maintain first aid and CPR certification.
- Demonstrate technology skills in Microsoft Office and Google Suite.

### **Essential Job Functions - Accountabilities**

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#### **Spiritual Leadership**

- Acknowledge Christ as your Savior and seek to live life as His disciple.
- Actively participate in a local Bible-believing church.
- Have a conviction that God has called them to Christian school teaching.
- Believe and actively support the school’s statement of faith.
- Be a Christian role model in attitude, speech, and actions toward others.
- Actively participate in a local Bible-believing church.

- Motivate students to accept God's gift of salvation and help them grow in their faith through one's witness and Christian role modeling.
- Maintain high ethics, honesty, and integrity standards in all personal and professional matters.
- Ensure the work environment in the athletic department is Christian-based, nurturing, wholesome, and loving.
- Work with the administration and staff to address the spiritual formation needs of the students.
- Follow *Matthew 18* principles when dealing with conflict with students, parents, staff, and administration.

### **Administrative Leadership**

- Develop and manage the performing arts budget, including materials, costumes, and technical equipment.
- Coordinate with other departments on scheduling and facility needs.
- Maintain accurate records of student progress and provide assessments.

### **Responsibilities:**

The Performing Arts Director is responsible for:

#### **1. Program Development and Implementation**

- Develop and implement a comprehensive performing arts program that integrates music, drama, and movement, grounded in Christian values and curriculum standards.
- Select and adapt plays, musicals, and other performances, ensuring content aligns with the school's Christian ethos.
- Oversee seasonal and annual events, including school concerts, plays, summer performing arts camp, and other performances.

#### **2. Instruction and Mentorship**

- Teach performing arts classes and workshops, providing skill-based instruction in acting, vocal performance, choreography, and stagecraft.
- Mentor students in developing their creative talents while instilling an understanding of performing arts as a means to express faith and Christian values.
- Collaborate with other faculty to integrate performing arts within broader academic and spiritual programs.

#### **3. Event Management and Production**

- Plan, direct, and coordinate all aspects of school performances, including rehearsals, stage setup, lighting, costumes, and technical production.
- Manage auditions, casting, and rehearsals, working to help each student find a role in which they can grow and excel.
- Foster an environment of teamwork, professionalism, and respect among cast, crew, and volunteers.

#### **4. Community and Parental Engagement**

- Serve as a liaison between the school and parents, informing them of performance schedules, rehearsals, and student progress.
- Organize volunteer opportunities for parents and community members to support productions.

- Work to increase community awareness and attendance at performances, strengthening the school's presence in the arts.

### **Physical Demands**

- The school is a multi-level facility, requiring regular flights of stairs and walking around the buildings and grounds for supervision.
- Must be able to sit or stand for extended periods, have the skill of hands and fingers to operate office equipment, and lift at least 25 pounds.

### **Statement of Faith:** We believe the Bible is God-inspired.

- We believe God is Triune: Father, Son, and Holy Ghost.
- We believe that man was created in the image of God but that by voluntary disobedience, he fell from perfection.
- We believe that, while we were sinners, Christ died for us, signing the pardon of all who believe in him.
- We believe that we have no righteousness and must come to God pleading the righteousness of Christ.
- We believe that we are justified before God upon sincere repentance and a whole-hearted acceptance of Christ.
- We believe that the change, which takes place in the heart and life at conversion, is very real.
- We believe that it is the will of God that we are sanctified daily, constantly growing in the faith.
- We believe baptism by immersion is an outward sign of an inward work.
- We believe in commemorating the Lord's Supper through the symbolic use of the bread and juice of the vine.
- We believe that the baptism of the Holy Spirit is to endue the believer with power and that His coming is after the same manner as in the time of Christ and his disciples.
- We believe that it is the will of God that we walk in the Spirit daily.
- We believe that the Holy Spirit has gifts to bestow upon Christians and that we should show spiritual fruit as evidence of a Spirit-filled life.
- We believe that the experience and daily walk of the believer should never lead him into extremes of fanaticism.
- We believe that divine healing is the power of Christ to heal the sick in answer to the prayer of faith.
- We believe that the second coming of Christ is personal and imminent.
- We believe it is our sacred duty to identify ourselves with the visible church of Christ.
- We believe that all rulers should be upheld at all times except in things opposed to the will of God.
- We believe that all will stand some day before the judgment seat of God and there receive eternal life or death.
- We believe that heaven is the glorious eternal home of born-again believers.
- We believe that hell is the place of eternal torment for all who reject Christ as the Savior.
- We believe that soul-winning is the most important responsibility of the Church.
- We believe that the method ordained of God for the support and spreading of His cause is by giving tithes and free-will offerings.

### **Core Values:**

Love God	Choose Joy
Love People	Honor Others
Pursue Excellence	Work Together